

Find out more about each of our course areas.

Level 1 Award Working in Early Years Settings

Level 1 Award Preparing to Work in Schools

Level 1 Award in Safeguarding in a Learning Environment

Level 2 Award Support Work in Schools and Colleges

Level 2 Certificate in Supporting Teaching and Learning in Schools

Making Career Choices in Care and Education

Level 1 Award Working in Early Years Settings

Activity Title	Level 1 Award Working in Early Years Settings
Who is this course for?	For adults who are considering a career in early years settings. This could include parents and volunteers who would like to play a part in early years settings such as pre-schools.
Entry requirements	You should be at least 19 years old and may need to undertake a DBS check for placement work. You must have good reading and writing skills.
What will I learn on this course?	This qualification is great if you are just starting out on a career. It helps you develop an understanding of: <ul style="list-style-type: none"> • how play can support children's learning and understanding • how early years settings are managed • the roles and responsibilities of staff in an early years setting.
How will I learn?	This course is one five hour session per week over 10 weeks. All units will be internally assessed using a range of methods. This could include optional tasks, coursework or portfolio of evidence.
What qualifications will I gain?	Level 1 Award Introduction to Early Years Settings .
What could this course lead to?	This course could lead to the Level 2 Award, a Certificate and Diploma in Playwork, a Level 2 Certificate in an Introduction to Early Years Education and Care or Level 2 Certificate Introducing Caring for Children and Young People with other providers.
Can I join anytime?	You will need to join at the start of a programme. Courses start in September, February and April.

Level 1 Award Preparing to Work in Schools

Activity Title	Level 1 Award Preparing to Work in Schools
Who is this course for?	This qualification is for adults who are thinking of working in a school setting.
Entry requirements (info for learners)	You must have good reading and writing skills, maths and ICT. Volunteering in a school - doing a placement - will help you to get the most out of the course, and is recommended.
What will I learn on this course?	This qualification is great if you are just starting out. It helps you develop an understanding of: <ul style="list-style-type: none"> • the role of a Teaching Assistant • how school settings are managed • how to keep children and young people healthy, safe and well.
How will I learn?	This course is one five hour session per week over 10 weeks. It will be internally assessed by your tutor using a range of methods. This will include, a portfolio of evidence, written assignments, tasks, designing leaflets, charts group and individual work.
What qualifications will I gain?	Level 1 Award in Preparing to Work in Schools.
What could this course lead to?	You can progress onto the Level 2 Award in Support Work in Schools and Colleges or the Level 2 Certificate in Supporting Teaching and Learning.
Can I join anytime?	You need to join at the start of a programme. Courses run in September, February and April.

Level 1 Award in Safeguarding in a Learning Environment

Activity Title	Level 1 Award in Safeguarding in a Learning Environment
Who is this course for?	This qualification is suitable for learners aged 19 and above who wish to enhance their learning about working in educational settings or for professional development in the workplace.
Entry requirements (info for learners)	You need good literacy, maths and ICT skills.
What will I learn on this course?	This qualification provides you with broad knowledge and understanding about safeguarding in a learning environment. You will learn about: <ul style="list-style-type: none"> • the right to learn, to be safe and to be respected • safe and secure learning environments • how you can promote health and well-being in a learning environment.
How will I learn?	This course is one five hour session per week over 6 weeks. To be awarded the Level 1 Award in Safeguarding in a Learning Environment, learners must successfully complete all learning outcomes and assessment criteria for the chosen units. Grades are not awarded. The Level 1 Award in Safeguarding in a Learning Environment is internally assessed.
What qualifications will I gain?	Level 1 Award in Safeguarding in a Learning Environment.
What could this course lead to?	Learners who achieve this qualification could progress to other courses and/or vocational programmes at Level 1 and Level 2.
Can I join anytime?	Courses run in September, February and April.

Level 2 Award Support Work in Schools and Colleges

Activity Title	Level 2 Award Support Work in Schools and Colleges
Who is this course for?	The qualification is for adults who are thinking of working in a school or college setting. This qualification is suitable if you are working or will be working under supervision.
Entry requirements (info for learners)	You must have good reading and writing skills, maths and ICT. Volunteering in a school - doing a placement - will help you to get the most out of the course, and is recommended.
What will I learn on this course?	This qualification will introduce you to the knowledge and understanding needed to work in a school or college environment. You will learn about the many varied roles that full and part-time support staff may fulfil including: <ul style="list-style-type: none"> • working directly with children and young people in the learning environment • administrative roles, site support roles, technical roles and volunteers • skills and ideas to complete tasks and tackle straightforward problems • taking responsibility for completing tasks under guidance while thinking independently.
How will I learn?	This course is one five hour session per week over 18 weeks. It includes group and pair work as well as individual assignments. All units will be internally assessed using a range of methods, which could include written assignments or tasks such as designing a leaflet or booklet, charts or diagrams, or setting up an information board.
What qualifications will I gain?	Level 2 Award in Support Work in Schools and Colleges.
What could this course lead to?	The Award provides a direct progression route to Level 2 Certificate in Supporting Teaching and Learning.
Can I join anytime?	The courses start in September and February

Level 2 Certificate in Supporting Teaching and Learning in Schools

Activity Title	Level 2 Certificate in Supporting Teaching and Learning in Schools
Who is this course for?	The Certificate is suitable for adults who are working or volunteering in a role that supports pupils' learning. It is also a must-have for all those undertaking the Level 2 Supporting Teaching and Learning Apprenticeship. The aim of the course is to develop the knowledge and understanding of skills needed when working directly with children and young people in school or college environments. By the end of the course you will be able to use your knowledge, skills and ideas to complete tasks and tackle straightforward problems.
Entry requirements (info for learners)	You need very good literacy, maths and ICT skills. You must also be working or volunteering in a school environment. Learners must be prepared to undertake a DBS check for placement work unless they have a current DBS check which is less than 3 years old.
What will I learn on this course?	This qualification will enable you to develop the knowledge and skills needed when supporting teaching and learning in primary, secondary or special schools. You will learn about a wide range of topics, including: <ul style="list-style-type: none"> • Children and young people's development • Supporting those with disabilities or special educational needs • Communication and professional relationships in a school setting.
How will I learn?	This course is one five hour session per week over 36 weeks. It includes group and pair work as well as individual assignments. All units will be internally assessed using a range of methods, which could include written assignments or tasks such as designing a leaflet or booklet, charts or diagrams, or setting up an information board.
What qualifications will I gain?	Level 2 Certificate in Supporting Teaching and Learning.
What could this course lead to?	The Level 3 Supporting Teaching and Learning qualifications group. On completion you can apply for jobs as a Teaching Assistant, Learning Support Assistant and Special Educational Needs Assistant including apprenticeships.
Can I join anytime?	Courses start in September and you will be required to study for one day per week and spend one day in placement per week throughout the course.

Making Career Choices in Care and Education

Activity Title	Making Career Choices in Care and Education
Who is this course for?	For adults deciding on a vocational programme of study in Health and Social Care, Child Care or as a support worker of Teaching Assistant in a school.
Entry requirements (info for learners)	You must have good levels of reading and writing skills.
What will I learn on this course?	This qualification consists of a single unit that will: <ol style="list-style-type: none"> 1. provide you with basic knowledge and understanding of the study skills required to gain a vocational qualification. 2. You will also explore placement work, portfolio building, researching, completing assignments and how to take responsibility for your own learning.
How will I learn?	This course is one five hour session per week over 3 weeks. Completion of an individual learning plan, a workbook, tutorial support and research tasks.
What qualifications will I gain?	This is an unaccredited course but you will get a MAES Making Career Choices in Care and Education Certificate upon completion.
What could this course lead to?	This course will help you progress onto a vocational programme of study with MAES at Level 1 or 2 in Health and Social Care, Childcare and Teaching Assistants.
Can I join anytime?	Courses run at regular intervals throughout the year across all MAES centres.